

4.3.1(B)

COLLEGE OF NURSING
BABA EDUCATIONAL SOCIETY

Document No: BES/LC/ 25/ 08/2024

Date: 05.08.2024

MEETING INVITATION

Dear All

This is to intimate you regarding the committee meeting to be held as per the schedule. The details of the meeting are as follows:

Committee: Library committee
Date: 06/08/2024
Time: 12:00 AM
Venue: Conference Hall
Chairperson: Dr. Archana Chauhan

The following members are requested to attend the Meeting:

S. No.	NAME	DESIGNATION	ROLE	Signature	Remarks
1.	Dr. Archana Chauhan	Principal	Chairperson		
2.	Mr. Alok Ranjan Mishra	Librarian	Secretary		
3.	Mrs. Manisha Chubey	Asso. professor	Member		
4.	Mr. Abhishek Dhamaniya	Asso. professor	Member		
5.	Ms. Neha Kumari	Nursing Tutor	Member		

Agenda of the meeting as follows.


1. Improvement of e- library.
2. Purchasing of new book .
3. Subscription of e- journal.
4. Purchasing of journal.
5. Library hours have been extended from 9:00 AM to 05:00 PM.

All the members are requested to make their cordial presence. Be kind to confirm your attendance/ reason for absence.

Thank You

Warm Regards 

Mr. Alok Ranjan Mishra
Library Committee


DR. ARCHANA CHOUHAN
PRINCIPAL
COLLEGE OF NURSING
BABA EDUCATIONAL SOCIETY
58, MATIYARI DEWA ROAD
CHINHAT, LUCKNOW-226028

COLLEGE OF NURSING, BABA EDUCATIONAL SOCIETY
56 Matiyari, Deva Road ,Chinhat, Lucknow – 226028

Document No: BES/LC/M/08/2024

Date :06/08/2024

MINUTES OF MEETING

General Details

Committee: Library Committee
Date: 06/08/2024
Time: 12:00 pm
Venue: Conference Hall
Chairperson: DR. Archana Chauhan

Attendance details:

Attendees	Absentee
Dr .ArchanaChauhan	
Mr. Alok Ranjan Mishra	
Mrs. Manisha Chubey	
Mr. Abhishek Dhamaniya	
Ms. Neha Kumari	

Discussion Details:

Agenda	Discussion	Action	Responsibility	Target Time
Revision of rule and regulation	Discussion For Rule And Regulation For Library.	All students follows library rules and regulations .	Librarian and students.	Every days.
Confirmation of the timing for student.	Discussion For Library Confirmation Class timing for student.	Library books issue and return for students timely and library class attended for student new schedule .	Faculty and students.	Regular
Improvement of e-library.	The Discussion For Improvement of e-library .	All the books entry e- library books for system	Librarian and coordinator	15 day
Purchasing of new book .	All the subject teachersDiscussion ForPurchasing of new.	All the subject teachers new purchasing books list updates. Come to the library.	Librarian and all HOD	15 day
Subscription of e-journal.	The Discussion For Subscribe New E-journal.	All the subject teachersForwarded the list for e-journals discussion for principal mam then purches for new e-journal.	Faculty and Librarian	15 day

DR. ARCHANA CHOUHAN
PRINCIPAL
COLLEGE OF NURSING
BABA EDUCATIONAL SOCIETY
56 MATIYARI DEWA ROAD
CHINHAT, LUCKNOW-226028

Subscription of journal.	The Discussion For Subscribe New journal.	All the subject teachersForworded the list for journals discussion for principal mam then purches for new journal.	Faculty and Librarian	15 day
Library Maintenance	The Discussion ForLibrary Maintenance to the Director sir.	Library Maintenance for library door and Almeria and reading table requirement for Director sir.	Librarian and principal mam	


Next Meeting: As per schedule

Prepared by: Mr. Alok Ranjan Mishra Committee Secretary 	Approved By: Dr. Archana Chauhan  Committee Chairperson
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Dr. ARCHANA CHOUHAN
PRINCIPAL
COLLEGE OF NURSING
BABU EDUCATIONAL SOCIETY
83, MATIYARI DEWA ROAD
CHINHAT, LUCKNOW-226028

COLLEGE OF NURSING BABA EDUCATIONAL SOCIETY
56, MATIYARI CHINHAT LUCKNOW
LIBRARY COMMITTEE




DR. ARCHANA CHOUHAN
PRINCIPAL
COLLEGE OF NURSING
BABA EDUCATIONAL SOCIETY
56, MATIYARI CHINHAT
LUCKNOW-226023

COLLEGE OF NURSING BABA EDUCATIONAL SOCIETY

Document No: BES/LC/RC/02/2024

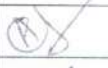

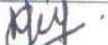


Date: 2/02/2024

R-CIRCULAR

With reference to Circular issued No: BES/LC/C/02/24 date 02/02/2024 this is to inform that the composition of the committee has to be revised as per the following details:

COMMITTEE NAME: LIBRARY COMMITTEE

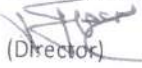
Meeting Schedule: Once in 3 months or as and when required

S. No.	Earlier member	Replaced by	Designation	Role	Signature
1.	Mrs.Lubna	Dr.Archana Chouhan	Principal	Chairman	
2.	Ms.Pragya Singh	Mr.Alok Ranjan Mishra	Librarian	Secretary	
3.	Ms. Navita	Mrs. Manisha Chubey	Asso. professor	Member	
4.	Ms. Saloni	Mr.Abhishek Dhamaniya	Asso. professor	Member	
5.	Ms. Neha Kumari		Nursing Tutor	Member	


Scope of the committee can be expressed as follows.

- To frame general rules for the management of the library.
- To advice the librarian regarding general library development.
- To decide & adopt policies to govern the management & programme of the library.
- To prepare the annual budget, rules& regulation of the library.
- The committee also looks into the student complains, if any.
- To make recommendations for proper functioning of library.

CC: All Members


(Director)

Authorized Signatory


Dr. ARCHANA CHOUHAN
PRINCIPAL
COLLEGE OF NURSING
BABA EDUCATIONAL SOCIETY
85, MATIYARI DEWAR ROAD
CHINHAT, LUCKNOW-226028

COLLEGE OF NURSING, BABA EDUCATIONAL SOCIETY

Document No: BES/LC/ 03/ 02/2024

Date: 03.02.2024



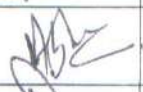

MEETING INVITATION

Dear All

This is to intimate you regarding the committee meeting to be held as per the schedule. The details of the meeting are as follows:

Committee: Library committee
Date: 05/02/2024
Time: 11:00 AM
Venue: Conference Hall
Chairperson: Dr. Archana Chouhan

The following members are requested to attend the Meeting:

S. No.	NAME	DESIGNATION	ROLE	Signature	Remarks
1.	Dr. Archana Chouhan	Principal	Chairperson		
2.	Mr. Alok Ranjan Mishra	Librarian	Secretary		
3.	Mrs. Manisha Chubey	Asso. professor	Member		
4.	Mr. Abhishek Dhamaniya	Asso. professor	Member		
5.	Ms. Neha Kumari	Nursing Tutor	Member		

Agenda of the meeting as follows.

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Warm Regards
Mr. Alok Ranjan Mishra
Library Committee

Dr. ARCHANA CHOUHAN
PRINCIPAL
COLLEGE OF NURSING
BABA EDUCATIONAL SOCIETY
13 MATIYARI DEWA ROAD
CHINHAT, LUCKNOW-226028

**COLLEGE OF NURSING, BABA EDUCATIONAL SOCIETY
56 Matiyari, Deva Road ,Chinhat, Lucknow – 226028**

Document No: BES/LC/M/02/2024

Date :05/02/2024

MINUTES OF MEETING

General Details


Committee: Library Committee
Date: 05/02/2024
Time: 12:00 pm
Venue: Conference Hall
Chairperson: DR. Archana Chauhan

Attendance details:

Attendees	Absentee
Dr .ArchanaChauhan	
Mr. Alok Ranjan Mishra	
Mrs. Manisha Chubey	
Mr. Abhishek Dhamaniya	
Ms. Neha Kumari	

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Purchasing of new book .	All the subject teachers Discussion ForPurchasing of new.	All the subject teachers new purchasing books list updates. Come to the library.	Librarian and all HOD	15 day
Subscription of e-journal.	The Discussion For Subscribe New E-journal.	All the subject teachersForworded the list for e-journals discussion for principal mam then purches for new e-journal.	Faculty and Librarian	15 day


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Library Maintenance	The Discussion For Library Maintenance to the Director sir.	Library Maintenance for library door and Almeria and reading table requirement for Director sir.	Librarian and principal mam	

Next Meeting: As per schedule

Prepared by: Mr. Alok Ranjan Mishra Committee Secretary 	Approved By: Dr. Archana Chauhan  Committee Chairperson
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DR. ARCHANA CHOUHAN
 PRINCIPAL
 COLLEGE OF NURSING
 BADA EDUCATIONAL SOCIETY
 56, MATIYARI DEWAR ROAD
 KUNHIAT, LUKNOW-226028

**COLLEGE OF NURSING BABA EDUCATIONAL SOCIETY
56, MATIYARI CHINHAT LUCKNOW
LIBRARY COMMITTEE**



Dr. ARCHANA CHOUHAN
PRINCIPAL
COLLEGE OF NURSING
BABA EDUCATIONAL SOCIETY
56, MATIYARI CHINHAT
LUCKNOW-226023