

**BABA EDUCATIONAL SOCIETY INSTITUTE OF PARAMEDICAL, COLLEGE OF NURSING,
56, MATIYARI , DEVA ROAD, CHINHAT, LUCKNOW-226028**

Document No: BES/DC/C/09/19

Date: 25/09/2019

CIRCULAR









SESSION 2019-20

To deliver the optimum Quality Services to the Students & maintain the standards of all academic & non-academic areas across the organisation, the management has decided to form various committees with the chosen representatives to supervise the concerned activities in their respective fields.

The management is pleased to recruit the under signees as the part of the committee with the following details:

COMMITTEE NAME: DISCIPLINE COMMITTEE

Meeting Schedule: Once in 6 months or as and when required

SN	Name	Designation	Role	Signature
1.	Dr.P. Kangeswari	Principal	Chairperson	
2.	Mrs. Lubna	Vice-Principal	Member	
3.	Ms. Sunita Singh	Tutor	Secretary	
4.	Mrs. Mahima	HR	Member	
5.	Mrs. Asha bhandari	Professor	Member	
6.	Mrs. Tulika	Assistant professor	Member	
7.	Mr. Raj Amit	Assistant professor	Member	
8.	Mr. Omprakash	Assistant professor	Member	

The scope of the committee can be expressed as follows (but not limited to):

- To issue a 'code of conduct' for the institute.
- To monitor, review and ensure the implementation of 'code of conduct' across the institution among all levels of organ gram and institute for smooth functioning of the institute.
- To create a safe, peaceful and motivating environment in our institution and to bring professionalism among staff and students by the inculcation of best practices.
- To review and amend the rules and regulations of the organization from time to time as per the requirements.
- To ensure that discipline and peaceful environment is maintained across the organization
- To teach and counsel the Baba family to represent the values of the organization in all places wherever they visit
- To initiate steps to reduce violence, confrontation in future & initiate model actions against students involved in disciplinary activities
- To understand the need for punishment for malpractice and misbehavior either in college or hospitals.

CC: All members 
(Director)

**Baba Educational Society
Institute Of Paramedical
College of Nursing
Chinhhat, Lucknow-226028**

BABA EDUCATIONAL SOCIETY INSTITUTE OF PARAMEDICAL, COLLEGE OF NURSING,
56, MATIYARI , DEVA ROAD, CHINHAT, LUCKNOW-226028

Document No: BES/DC/I/10/19

Date: 21/10/2019

MEETING INVITATION

Dear All

This is to intimate you regarding the committee meeting to be held (as per the schedule).The details of the meeting are as follows:

Committee: Discipline Committee

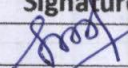
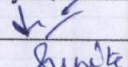
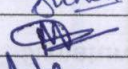
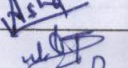
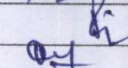
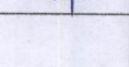
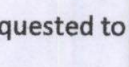

Date: 23/10/2019

Time: 11:00 -11:30AM

Venue: Principal's Chamber

Chairperson: Dr. P. Kangeswari

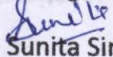
The following members are requested to attend the Meeting:

NAME	DESIGNATION	ROLE	Signature	Remarks
Dr. P. Kangeswari	Principal	Chairperson		
Mrs. Lubna	Vice-Principal	Member		
Ms. Sunita Singh	Tutor	Secretary		
Mrs. Mahima	HR	Member		
Mrs. Asha Bhandari	Professor	Member		
Mrs. Tulika	Assistant professor	Member		
Mr. Raj Amit	Assistant professor	Member		
Mr. Om Prakash	Assistant professor	Member		

The agenda shall be shared before the meeting. All the members are requested to make their cordial presence. Be kind to confirm your attendance/ reason for absence.

Thank You

Warm Regards


Ms. Sunita Singh

(Secretary)
(Discipline Committee)

**BABA EDUCATIONAL SOCIETY INSTITUTE OF PARAMEDICAL, COLLEGE OF NURSING,
56, MATIYARI , DEVA ROAD, CHINHAT, LUCKNOW-226028**

Document No: BES/DC/1/06/20

Date: 08/06/2020

MEETING INVITATION

Dear All

This is to intimate you regarding the committee meeting to be held (as per the schedule). The details of the meeting are as follows:

Committee: Discipline Committee

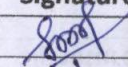
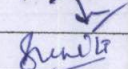
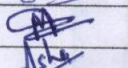
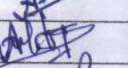
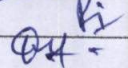
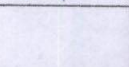
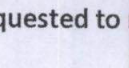

Date: 11/06/2020

Time: 11:00 AM

Venue: Principal's Chamber

Chairperson: Dr. P. Kangeswari

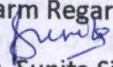
The following members are requested to attend the Meeting:

NAME	DESIGNATION	ROLE	Signature	Remarks
Dr. P. Kangeswari	Principal	Chairperson		
Mrs. Lubna	Vice-Principal	Member		
Ms. Sunita Singh	Tutor	Secretary		
Mrs. Mahima	HR	Member		
Mrs. Asha Bhandari	Professor	Member		
Mrs. Tulika	Assistant professor	Member		
Mr. Raj Amit	Assistant professor	Member		
Mr. Om Prakash	Assistant professor	Member		

The agenda shall be shared before the meeting. All the members are requested to make their cordial presence. Be kind to confirm your attendance/ reason for absence.

Thank You

Warm Regards


Ms. Sunita Singh

(Secretary)

(Discipline Committee)

BABA EDUCATIONAL SOCIETY
INSTITUTE OF PARAMEDICAL COLLEGE OF NURSING

56, Matiyari, Deva Road, Chinhat, Lucknow-226028

Document No: BES/DC/M/10/2019

Date: 23/10/2019

MINUTES OF MEETING

General Details

Committee: Discipline Committee
Date: 23/10/2019
Time: 11:00-11:30 AM
Venue: Principal's chamber
Chairperson: Dr. P. Kangeswari
Agenda: Routine Review meeting

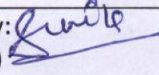
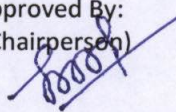
Attendance details:

Attendees	Absentees
Dr. P. Kangeswari	Mr. O.P.Sharma
Mrs. Lubna	
Mrs.Asha Bhandari	
Mrs. Tulika	
Mr.Raj Amit	
Mrs. Mahima	
Ms. Sunita	

Discussion Details:

Discussion	Action	Responsibility	Target Time
Revision in committee composition	Due to health problem of Mrs. Iren lal is replaced by Ms. Sunita Singh.	HR & Secretary	1 week
Status of code of conduct among students	Students of final year have been observed to miss the class, so a circular has to be issued stating that in case of less than 75% attendance assessments, the students will not be allowed to attend the semesters.	Principal	1 week
Any required revision in existing rules of organization	As winters are approaching, therefore timings of the organization shall be revised as follows: 10:00 to 4:00 with effect from 1 st December 2019	HR	1 week

Next Meeting: As per the schedule

Prepared by:  (Secretary)	Approved By:  (Chairperson)
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CC: All members

BABA EDUCATIONAL SOCIETY
INSTITUTE OF PARAMEDICAL COLLEGE OF NURSING

56, Matiyari, Deva Road, Chinhat, Lucknow-226028

Document No: BES/DC/M/06/2020

Date: 11/06/2020

MINUTES OF MEETING

General Details

Committee: Discipline Committee
Date: 11/06/2020
Time: 11:00 AM to 11:30 AM
Venue: Principal's Chamber
Chairperson: Mrs. Lubna


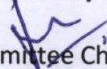
Attendance details:

Attendees	Absentee
Mrs. Lubna	
Mrs.Asha Bhandari	
Mrs. Tulika	
Mr.Raj Amit	
Mr. O.P.Sharma	
Mrs. Mahima	
Ms. Sunita	

Discussion Details:

Discussion	Action	Responsibility	Target Time
To review any complaint/information regarding violation of code of conduct	No observation attained	NA	NA
Guidelines to be issued against COVID- 19	Guidelines should be followed - <ul style="list-style-type: none">• Wearing mask is compulsory.• Face shield given to the students.• Sanitizer machine installed at the entrance of the college.• Thermal screening of the students before entry.• Social distancing maintained in the class. A circular in the same regard is required to be issued and displayed at all prominent locations	Principal & Secretary	1 week
Website uploading	'Code of conduct' of the institute to be uploaded in the website	Mrs Asha & HR	15 days
Display of Green Ethics	'Code on conduct concerning Green campus' has to be displayed at all prominent locations	Mrs Asha & HR	

Next Meeting: As per schedule

<p>Prepared by  Committee Secretary</p>	<p>Approved By  Committee Chairperson</p>
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