BABA EDUCATIONAL SOCIETY INSTITUTE OF PARAMEDICAL COLLEGE OF NURSING

Document No: BES/LC/RC/09/2023

Date: 2/09/2022

R-CIRCULAR

With reference to Circular issued No: BES/LC/C/10/21date 09/10/2021 this is to inform that the composition of the committee has to be revised as per the following details:

COMMITTEE NAME: LIBRARY COMMITTEE

Meeting Schedule: Once in 3 months or as and when required

S. No.	Earlier member	Replaced by	Designation	Role	Signature
1.	Mrs.Lubna	Dr.Archana Chouhan	Principal	Chairman	AST.
2.	Mrs. Jyoti	Ms.Pragya Singh	Librarian	Secretary	10
3.	Ms. Navita	Ms. Saloni	Nursing Tutor	Member	A Japan
4.	Ms. Neha Kumari		Nursing Tutor	Member	hehol:
5.	Mr.Sachin	Mr.Alok Ranjan Mishra	Asst. Librarian	Member	Ma

Scope of the committee can be expressed as follows.

- · To frame general rules for the management of the library.
- · To advice the librarian regarding general library development.
- To decide & adopt policies to govern the management & programme of the library.
- · To prepare the annual budget, rules& regulation of the library.
- The committee also looks into the student complains, if any.
- To make recommendations for proper functioning of library.

CC: All Members

(Director)

Authorized Signatory

Dr. ARCHANA CHOUHAN
PRINCIPAL
COLLEGE OF NURSING
BASA EDUCATIONAL SOCIETY

56, MATIYARI DEVIA ROAD CHINHAT, LUCKNOW-226028

BABA EDUCATIONAL SOCIETY INSTITUTE OF PARAMEDICAL **COLLEGE OF NURSING**

Document No: BES/LC/ I/ 08/2022

Date: 31.08.2022

MEETING INVITATION

Dear All

This is to intimate you regarding the committee meeting to be held as per the schedule. The details of the meeting are as follows:

Committee:

Library committee

Date:

02/09/2022

Time:

11:00 AM

Venue

Conference Hall

Chairperson:

Dr. Archana Chauhan

The following members are requested to attend the Meeting:

S. No.	NAME	DESIGNATION	ROLE	Signature	Remarks
1.	Dr. Archana Chauhan	Principal	Chairperson	Ear France	
2.	Mrs. Pragya Singh	Librarian	Secretary	Grasipe	
3.	Ms.Navita	Asst. Professor	Member	Quel	
4.	Ms. Neha Kumari	Nursing Tutor	Member	a la	
5.	Ms. Aarti	Asst. Librarian	Member	6.	

Agenda of the meeting as follows.

- 1. . Improvement of e- library.
- 2. Purchasing of new book.
- 3. Subscription of e- journal.
- 4. Purchasing of journal.
- Library hours have been extended from 9:00 AM to 05:00 PM.

All the members are requested to make their cordial presence. Be kind to confirm your attendance/ reason for absence.

Thank You

Warm Regards

Mrs. Pragya Sin Library Committee

Dr. ARCHAN CHOUHAN COLLEGE OF NURSING BABA EDUCATIONAL SIGGETY 56, MATIYARI DEWA ROAD CHINHAT, LUCKNOW-226028

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Document No: BES/LC/M/09/2022

Date :02/09/2022

MINUTES OF MEETING

General Details

Committee:

Library Committee

Date:

02/09/2022

Time:

11:00 AM

Venue:

Conference Hall

Chairperson:

DR. ArchanaChauhan

Attendance details:

Attendees	Absentee
Mrs.Pragya Singh	
	Dr .ArchanaChauhan
Ms.Navita	- Swallan
Ms.NehaKumari	
Ms.Aarti	
Discussion Details:	

Agenda	Discussion			
		Action	Responsibility	
Improvement of e-	We discussed regarding	Alla		Time
library.	the improvement E- library.	All the books must be entered in to the system to improve the E-library practice.	Librarian	4 weeks
Purchasing of new	We discussed regarding			
books,	the purchase of new book.	All the subject teachers have to prepare the list of recent edition books & submit it to library.	Librarian and all HOD	15 days
Subscription of e-	We discussed regarding	P. L.		1000
journal.	the Subscription of e- journal.	Faculty has to prepare the list of E-journals required & submit to the librarian.	Faculty and Librarian	15 days
Purchasing of journal	Walt			
or journal	We discussed regarding	Faculty has to prepare the list	Par to	
	the purchase of journal.	of journals required & submit to the librarian.	Faculty and Librarian	15 days
ibrary hours have	We discussed regarding	It was don't be a		
een extended from :00AM to 5:00 PM.	the maintenance of library& extending the library hours.	It was decided that library will opened from 9:00AM to 5:00 PM.	Librarian	Daily

Prepared by: Pragya Singh

Committee Secretary

Approved By:

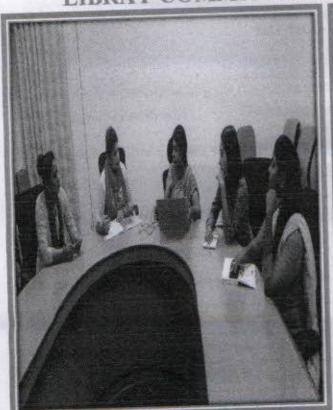
Committee Chairperson

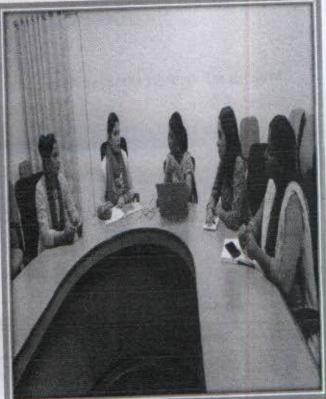
Dr. ARCHANA CHO COMM PRINCIPAL PRINCIPAL COLLEGE OF NAREING BABA EDUCATIONAL SOCIETY 56, MATIVARI DEWA ROAD CHINHAIT NICKNOW-226028

BABA EDUCATIONAL SOCIETY INSTITUTE OF PARAMEDICAL, COLLEGE OF NURSING

56 Matiyari, Deva Road, Chinhat, Lucknow- 226028

LIBRAY COMMITTEE CONDUCTEON 02.09.2022







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Dr. ARCHMIACHOUHAN

Dr. ARCHMIACHOUHAN

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BABA EDUCATIONAL SOCIETY INSTITUTE OF PARAMEDICAL **COLLEGE OF NURSING**

Document No: BES/LC/ 01/ 05/2023

Date: 01.05.2023

MEETING INVITATION

Dear All

This is to intimate you regarding the committee meeting to be held as per the schedule. The details of the meeting are as follows:

Committee:

Library committee

Date:

03/05/2023

Time:

11:00 AM

Venue

Conference Hall

Chairperson:

Dr. Archana Chouhan

The following members are requested to attend the Meeting:

S. No.	NAME	DESIGNATION	ROLE	Signature	Remarks
1.	Dr. Archana Chouhan	Principal	Chairperson		Hemarks
2.	Ms.Pragya Singh	Librarian	Secretary	(A)	
3.	Ms. Saloni	Nursing Tutor	Member	Brogga	
4.	Ms. Neha Kumari	Nursing Tutor		Saloni	
5.	Mr.Alok Ranjan		Member	hahad	
	Mishra	Asst. Librarian	Member	1	

Agenda of the meeting as follows.

- 1. Improvement of e-library.
- 2. Purchasing of new book .
- 3. Subscription of e- journal.
- 4. Purchasing of journal.
- 5. Library hours have been extended from 9:00 AM to 05:00 PM.

All the members are requested to make their cordial presence. Be kind to confirm your attendance/ reason for absence.

Thank You

Warm Regards

Ms. Pragya Singh

Library Committee

DE ARCHANA CHOUHAN

BABA EDUCATIONAL SOCIETY INSTITUTE OF PARAMEDICALS **COLLEGE OF NURSING**

56 Matiyari, Deva Road , Chinahat, Lucknow - 226028

Document No: BES/LC/M/08/2023

Date:04/05/2023

MINUTES OF MEETING

General Details

Committee:

Library Committee

Date:

04/05/2023

Time:

11:00 AM

Venue:

Conference Hall

Chairperson:

DR. ArchanaChauhan

Attendance details:

Attendees	Absentee
DR. Archana Chouhan	Ms.NehaKumari
Ms .Pragya Singh	
Ms. Saloni	
Mr. Alok Ranjan Mishra	

Discussion Details:

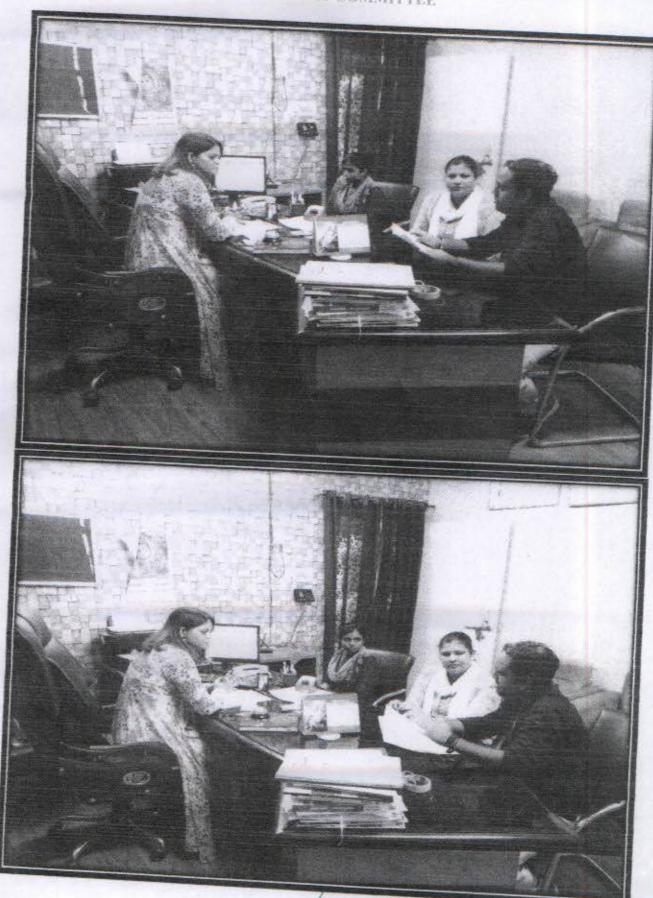
Agenda	Discussion	Action	Responsibility	Target
Improvement of e- library.	We discussed regarding the improvement E- library.	All the books must be enteredin to the system to improve the E-library practice.	Librarian	4 weeks
Purchasing of new book .	We discussed regarding the purchase of new book.	All the subject teacher have to prepare the list of recnt edition books & submit it to library.	Librarian and all HOD	15 day
Subscription of e- journal.	We discussed regarding the Subscription of e- journal.	Faculty has to prepare the list of E-journals required& submit to the librarian.	Faculty and Librarian	15 day
Purchasing of journal.	We discussed regarding the Purchasing of journal.	Faculty has to prepare the list of journals required & submit to the librarian.	Faculty and Librarian	15 day
Library hours have been extended from 0:00AM to 5:00 PM.	We discussed regarding the maintenance of library & extending the library hours	It was decided that library will opened from 9:00AM to 5:00 PM.	Librarian	Daily

Next Meeting: As per schedule

Prepared by: Pragya Singh Committee Secretary

Committee Chairperson OF NAME INSTITUTE OF FARAMEDING THE SERVICE OF THE SER 56, MATTYARI DEVA ROAD CHINHAT, LUCKNOW-ZZGOZ

BABA EDUCATIONAL SOCIETY INSTITUTE OF PARAMEDICALS COLLEGE OF NURSING LIBRARY COMMITTEE



Dr. ARCHANA CHOUHAN

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DEWA ROAD

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Dr. ARCHANA CHOUHAN
FRINCIPAL
BABA COLLEGE OF NURSING
INSTITUTE OF PARAMEDICALS
56. MATTYARI DEVA ROAD
CHINHAT LICENDIVING

BABA EDUCATIONAL SOCIETY INSTITUTE OF PARAMEDICAL COLLEGE OF NURSING

Document No: BES/LC/ 25/ 08/2023

Date: 25.08.2023

MEETING INVITATION

Dear All

This is to intimate you regarding the committee meeting to be held as per the schedule. The details of the meeting are as follows:

Committee:

Library committee

Date:

28/08/2023

Time:

--, --, ---

Venue

11:00 AM

Chairperson:

Conference Hall Dr. Archana Chouhan

The following members are requested to attend the Meeting:

S. No.	NAME	DESIGNATION	ROLE	Signature	Remarks
1.	Dr. Archana Chouhan	Principal	Chairperson		Kernarks
2.	Ms.Pragya Singh	Librarian	Secretary	Q alla	
3.	Ms. Saloni	Nursing Tutor	Member	Coagua	
4.	Ms. Neha Kumari	Nursing Tutor		Saloni"	
5.	Mr. Alok Ranjan		Member	rehel	
3,	Mishra	Asst. Librarian	Member	1	

Agenda of the meeting as follows.

- 1. Improvement of e-library.
- 2. Purchasing of new book .
- 3. Subscription of e- journal.
- 4. Purchasing of journal.
- 5. Library hours have been extended from 9:00 AM to 05:00 PM.

All the members are requested to make their cordial presence. Be kind to confirm your attendance/reason for absence.

Thank You

Warm Regards

Ms. Pragya Singh Library Committee Dr. ARCHANA CHOUHAN
PRINCIPAL
COLLEGE OF NURSING
BARA EDUCATIONAL SOCIETY
OF MANYARED WERE ROAD
THE HAY THE RESIDENCE SERVICE SERVICE

BABA EDUCATIONAL SOCIETY INSTITUTE OF PARAMEDICALS COLLEGE OF NURSING

56 Matiyari, Deva Road ,Chinahat, Lucknow – 226028

Document No: BES/LC/M/08/2023

Date :29/08/2023

MINUTES OF MEETING

General Details

Committee:

Library Committee

Date:

29/08/2023

Time:

11:00 AM

Venue:

Conference Hall

Chairperson:

DR. ArchanaChauhan

Attendance details:

Attendees	Absentee
DR. Archana Chouhan	Ms.NehaKumari
Ms. Pragya Singh	
Ms. Saloni	
Mr. Alok Ranjan Mishra	

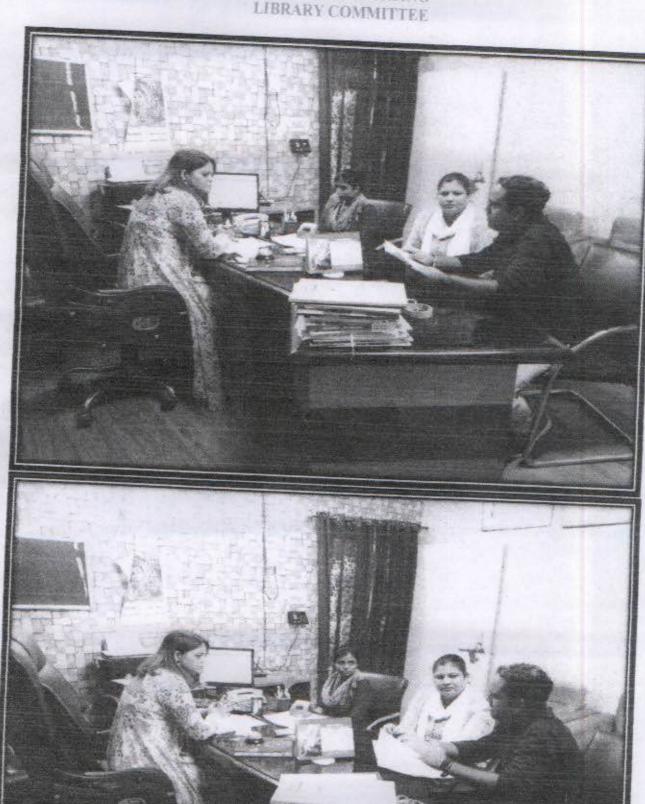
Discussion Details:

Agenda	Discussion	Action	Responsibility	Target Time
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Subscription of e- journal.	We discussed regarding the Subscription of e-journal.	Faculty has to prepare the list of E-journals required& submit to the librarian.	Faculty and Librarian	15 day
Purchasing of journal.	We discussed regarding the Purchasing of journal.	Faculty has to prepare the list of journals required & submit to the librarian.	Faculty and Librarian	15 day
Library hours have been extended from 9:00AM to 5:00 PM.	We discussed regarding the maintenance of library & extending the library hours	It was decided that library will opened from 9:00AM to 5:00 PM.	Librarian	Daily

Next Meeting: As per schedule

Prepared by: Pragya Singh	Approved By: Dr.ArchanaChauhan
Committee Secretary	Committee Chairperson
Prostate	548A TUTETYAN CHION

BABA EDUCATIONAL SOCIETY INSTITUTE OF PARAMEDICALS COLLEGE OF NURSING LIBRARY COMMITTEE



Dr. ARCLIANA CHOUHAN

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DEVAR ROAD

MALL SOCIETY

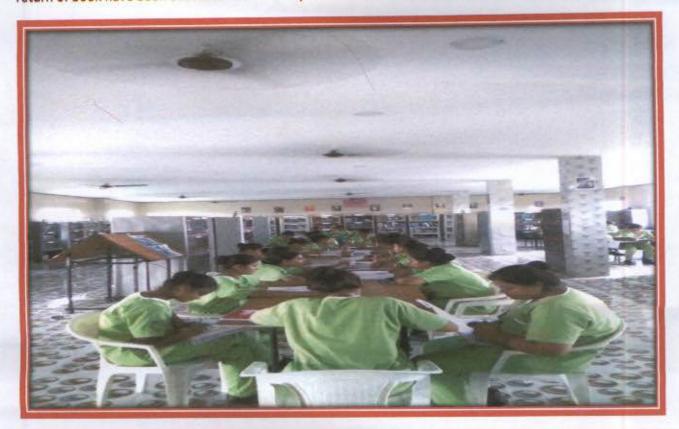
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Dr. ARCHANA CHOUHAN
PRINCIPAL
BABA COLLEGE OF NURSING
INSTITUTE OF PARAMEDICALS
58. MATIYARI DEVA ROAD
CHINHAT LUCKNOW, PERMA

BABA EDUCATIONAL SOCIETY INSTITUTE OF PARAMEDICAL COLLEGE OF NURSING

LIBRARY MANAGEMENT SYSTEM (ILMS)

Library Automation: All the active book collection is update in the library software database and the online public access catalogue (OPAC) is available for students and faculty members. The issue and return of book have been activated in the library software.





Dr. ARCHAPPER DE NURSING
PRINCIPAL
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Dr. ARCHANA CHOOHAN

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