








CIRCULAR
 (SESSION 2022-23)

When reference to circular issued No. BES/BAA/C/01/2023 Date 20.04.2023 this is to inform that the composition and scope of the committee has to be revised for the following details:

Committee Name: Alumni Committee

Meeting Schedule: one in six months as desire by the chairman

S.No	Earlier Member	Designation	Role	Signature
1	Mr. Rajesh Vajpayee	Director	Chairperson	
2	Dr. Archana Chauhan	Principal	Co-founder	
3	Mr. Nitin Soni	Professor	President	
4	Ms. Aditi Shukla	Clinical Instructor	Secretary	
5	Ms. Iyoti Shukla	Lecturer	Vice Secretary	
6	Mr. Abhishek Dharamiya	Assistant Professor	Treasure	
7	Mrs. Sanjana Ojha	Nursing tutor	Member	

SCOPE:

- To conduct Alumni, meet for pass out students of the college
- To conduct job related seminar and facts of the students and alumni + do career counseling.
- To provide job assistant by conducting a campus interview
- To conduct fair and other fund program to raise funds
- To conduct seminar & workshop, conferences about barriers for the knowledge improve to the students and alumni
- To encourage the alumni to get and active and permanent interest in the work and progress of the institute publishing the new letters, journals & magazines
- To provide scholarship fund to help the needy and deserving students
- To introduce price and awards for outstanding project work research papers or other professional activities by students of institute
- To support the management and infrastructure development of the college
- To conduct alumni meet for gathering and sharing their experiences.

• CC: All Member

(Director)

Authorized Signatory

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