

# BABA EDUCATIONAL SOCIETY INSTITUTE OF PARAMEDICAL COLLEGE OF NURSING

Document No: BES/IQAC/C/10/2022

Date: 31/10/2022

## CIRCULAR

To deliver the optimum Quality Services to the Students & maintain the standards of all academic & non-academic areas across the organisation, the management has decided to form various committees with the chosen representatives to supervise the concerned activities in their respective fields.

This is to inform that the composition & frequency of the committee has to be revised & the management is pleased to recruit the under signees as the part of the IQAC committee.

**Committee Name:** IQAC

**Meeting Schedule:** Once in every 3 month (1<sup>st</sup> week of September, December, March & June

**Members of newly constituted internal quality Assurance Committee (IQAC)**

S.N.	Name	Designation	Role	Remarks
1.	Mr. Rajesh Vajpayee	Director	Chairman	Member from the Management
2	Dr. Archana Chouhan	Principal	Chairperson	Head of the Institution
3	Mrs. UmaMaheswari	Professor	IQAC Director	
4	Mr. Gagan Verma	Assoc. Professor	Secretary	
5	Mr. Satish Kumar Saini	Assist. Professor	Joint Secretary	Nominee members from MHN department
6	Mrs. Jayana Rupjee	Professor	Member	Nominee members from OBG department
7	Mrs. Anjali Chaturvedi	Assist. Professor	Member	Nominee members from Pediatric department
8	Mrs. Abhishek Dhamaniya	Assist. Professor	Member	Nominee members from MSN department
9	Ms. Deepa Singh	HR Manager	Member	
10	Mr. Pawan	Legal expert	External member	
11	Dr. S.K. Dixit	Administrative officer	Member	

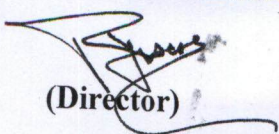
**BABA EDUCATIONAL SOCIETY INSTITUTE OF PARAMEDICAL  
COLLEGE OF NURSING**

12	Ms. Anjali	Student	Member	Nominee members from Alumni Association
13	Ms. Shivangi	B.Sc Nursing 4 <sup>th</sup> year Student	Member	Student Representative

**Scopes of committee: The Committee is constituted to fulfil the following objectives:**

1. To act as a central committee to undertake all quality concerned operations in the institute.
2. Development and application of quality culture/ quality benchmarks/ parameters for various academic and administrative activities of the institute.
3. Facilitating the creation of a learner centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
4. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
5. Dissemination of information on various quality parameters of higher education.
6. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
7. Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
8. To enhance the quality of research by sharing of research findings with other.
9. Ensure enhancement and coordination among various activities of the institution.
10. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

**CC: All Members**

  
**(Director)**

Authorised Signatory

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Document No: BES/IQAC/RC/04/2023

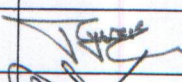


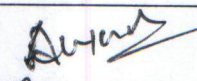
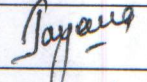
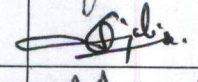
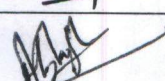
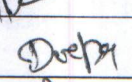


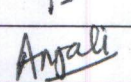
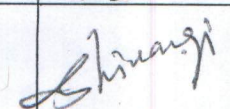
Date: 01/05/2023

**R- CIRCULAR**

With reference to circular issued No: **BES/IQAC/C/10/2022** dated 31/10/2022 this is to inform that the composition of the committee has to be revised as per the following details

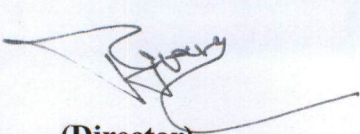
**COMMITTEE NAME: INTERNAL QUALITY ASSURANCE COMMITTEE**

**Meeting Schedule:** September, December, March & June

S.N.	Earlier	Replaced by	Designation	Role	Signature
1.	Mr. Rajesh Vajpayee		Director	Chairman	
2	Dr. Archana Chouhan		Principal	Chairperson	
3	Mrs. UmaMaheswari		Professor	IQAC Director	Absent
4	Mr. Gagan Verma		Associate Professor	Secretary	
5.	Mr. Satish Kumar Saini	Mr. Ankur Sharma	Assistant Professor	Joint Secretary	
6	Mrs. Jayana Rupjee		Professor	Member	
7	Mrs. Anjali Chaturvedi		Assistant Professor	Member	
8	Mrs. Abhishek Dhamaniya		Assistant Professor	Member	
9	Ms. Deepa Singh		HR Manager	Member	
10	Mr. Pawan		Legal expert	External member	
11	Dr. S.K. Dixit		Administrative officer	Member	
12	Ms. Anjali		Student	Member	
13	Ms. Shivangi		B.Sc Nursing 4 <sup>th</sup> year Student	Member	

**Changes in composition of committee**

1. Mr. Satish Kumar Saini is replaced by Mr. Ankur Sharma, assistant Professor as a Joint Secretary

  
(Director)

Authorised Signatory

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Document No: BES/IQAC/RC/07/2023

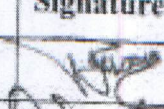
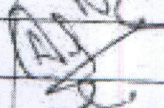
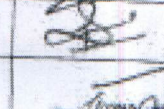
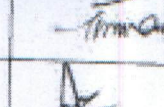
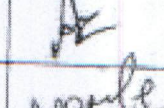
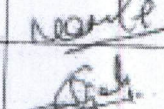

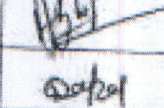
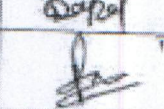
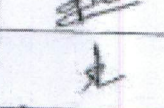
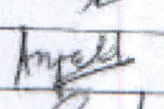
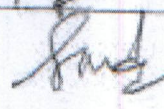
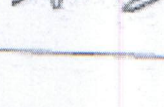
Date: 17/07/2023

## R- CIRCULAR

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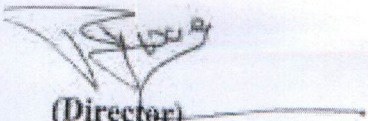
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2.	Dr. Archana Chouhan		Principai	Chairperson	
3.	Mrs. UmaMaheswari	Mr. Nitin Soni	Professor	IQAC Director	
4.	Mr. Gagan Verma		Associate Professor	Secretary	
5.	Mr. Ankur Sharma		Assistant Professor	Joint Secretary	
6.	Mrs. Jayana Rupjee	Mrs. Manita Acharya	Professor	Member	
7.	Mrs. Anjali Chaturvedi		Assistant Professor	Member	
8.	Mrs. AbhishekDhamaniya		Assistant Professor	Member	
9.	Ms. Deepa Singh		HR Manager	Member	
10.	Mr. Pawan		Legal expert	External member	
11.	Dr. S.K. Dixit		Administrative officer	Member	
12.	Ms. Anjali		Student	Member	
13.	Ms. Shivangi		B.Sc Nursing 4 <sup>th</sup> year Student	Member	

### Changes in composition of committee

1. Mrs. Uma Maheswari is replaced by Mr. Nitin Soni, Professor as a IQAC Director.
2. Mrs. Jayana Rupjee is replaced by Mrs. Manita Acharya Professor as a IQAC Member.

  
(Director)

Authorised Signatory