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Baba Educational Society, Institute of Paramedicals, College of Nursing

Document No: BES/MRC/RC/11/2021

Date: 15/11/2021

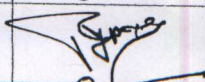
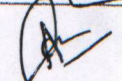
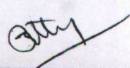
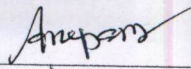



CIRCULAR

To deliver the optimum Quality Services to the Students & maintain the standards of all academic & non-academic areas across the organisation, the management has decided to form various committees with the chosen representatives to supervise the concerned activities in their respective fields.

The management is pleased to recruit the under signees as the part of the committee with the following details:


COMMITTEE NAME: MANAGEMENT REVIEW COMMITTEE

Meeting Schedule: Once in 6 months or as and when required.

S.No.	Name	Designation	Role	Signature
1	Mr. R.K. Vajpayee	Director	Chair person	
2	Mr. Apoorv Gaur	Company Secretary	Member	
3	Mrs. Smita Chitley	Support Dept. Management	Member	
4	Mr. Anupam Tripathi	Finance Senior Representative	Member	
5	Dr. S.K. Dixit	Facility Senior Representative	Member	
6	Dr. Ashok Kumar Verma	Quality Senior Representative	Member	
7	Mr. Apoorv Gaur	H.R. Senior Representative	Member	

The scope of the committee can be expressed as follows (but not limited to):


- To supervise the functioning of all committees by reviewing their minutes
- To review, upgrade and monitor the Quality Improvement planning for the organization
- Budget allocation for various categories
- **Monitoring the statutory and regulatory compliance** concerned with the organization
- Decide on organizational up-gradation & development activities from time to time
- Monitoring and discussing the resource management of the organization such as financial, human resource etc.


(R.K. Vajpayee)

Director

Authorised Signatory

CC: All Members


PRINCIPAL
BABA EDUCATIONAL SOCIETY
COLLEGE OF NURSING
INSTITUTE OF PARAMEDICALS
56, MATIYARI DEVA ROAD
CHINHAT, LUCKNOW-226028

Baba Educational Society, Institute of Paramedicals, College of Nursing

Document No: BES/MRC/MI/11/2021

Date: - 17/11/2021

MEETING INVITATION

Dear All

This is to intimate you regarding the committee meeting to be held (as per the schedule/off schedule as requested by the chairman).The details of the meeting are as follows:

Committee : Management Review Committee


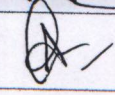
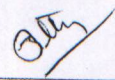
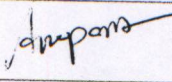
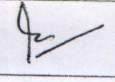
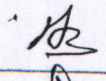
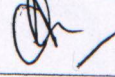
Date : 22/11/2021

Time : 11.00 A.M.

Venue : Baba Educational Society, Institute of Paramedicals, College of Nursing

Chairperson : Mr. R.K Vajpayee

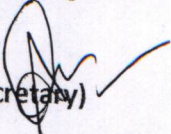
The following members are requested to attend the Meeting:

Designation	Name	Role	Signature	Remarks
Head of the Organization	Mr. R.K. Vajpayee	Chair Person		
Company Secretary	Mr. Apoorv Gaur	Member		
SupportDept.Management	Mrs. Smita Chitley	Member		
Finance:Senior Representative	Mr. Anupam Tripathi	Member		
Facility:Senior Representative	Dr. S.K. Dixit	Member		
Quality Senior Representative	Dr. Ashok Kumar Verma	Member		
HR: Senior Representative	Mr. Apoorv Gaur	Member		

The agenda shall be shared before the meeting .All the members are requested to make their cordial presence. Be kind to confirm your attendance/ reason for absence.


Thank You

Warm Regards


(Secretary)

(Management Review Committee)

Baba Educational Society, Institute of Paramedicals, College of Nursing


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Baba Educational Society, Institute of Paramedicals, College of Nursing

Document No: BES/MRC/RC/04/2022




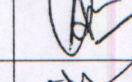
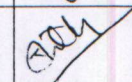
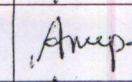



Date: 05/04/2022

R-CIRCULAR

With reference to circular issued No. BES/MRC/C/11/2021 dated 15/11/2021, this is to inform that the composition of the committee has to be revised as per the following details:

COMMITTEE NAME: MANAGEMENT REVIEW COMMITTEE

Meeting Schedule: Once in 6 months or as and when required


S.No.	Earlier Member	Replaced by	Designation	Role	Signature
1	Mr.R.K. Vajpayee	-	Director	Chairman	
		Dr. Archana Chouhan	Principal	Chairperson	
		Mrs. Umamaheswari	Professor	Secretary	
2	Mr. Aproov Gaur		Company Secretary	Member	
4	Mrs. Smita Chitley	-	Support Dept. Management	Member	
5	Mr. Anupam Tripathi	-	Finance Senior Representative	Member	
6	Dr. S.K. Dixit	-	Facility Senior Representative	Member	
7	Dr. Ashok Kumar Verma	-	Quality Senior Representative	Member	
8	Mr. Manoj	-	H.R. Senior Representative	Member	

Changes in the composition of the committee


Dr. Archana Chouhan, principal and Mrs. Umamaheswari, professor have been appointed as a Chairperson and secretary.

The scope of the committee can be expressed as follows (but not limited to):

- To supervise the functioning of all committees by reviewing their minutes.
- To review, upgrade and monitor the Quality Improvement planning for the organization
- Budget allocation for various categories.
- Monitoring the statutory and regulatory compliance concerned with the organization.
- Decide on organizational up-gradation & development activities from time to time.
- Monitoring and discussing the resource management of the organization such as financial, human resource etc.


(R.K. Vajpayee)
Director
Authorised Signatory

CC: All Members


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Baba Educational Society, Institute of Paramedicals, College of Nursing

Document No: BES/MRC/1/05/2022

Date: - 27/05/2022

MEETING INVITATION

Dear All

This is to intimate you regarding the committee meeting to be held (as per the schedule/off schedule as requested by the chairman).The details of the meeting are as follows:

Committee : Management Review Committee




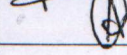
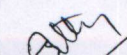
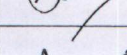
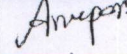
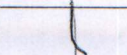
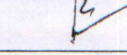
Date : 31/05/2022

Time : 11.00 A.M.

Venue : Conference Hall

Chairperson : Dr. Archana Chouhan

The following members are requested to attend the Meeting:

Name	Designation	Role	Signature	Remarks
Mr. R.K. Vajpayee	Director	Chairman		
Dr. Archana Chouhan	Principal	Chairperson		
Mrs. Umamaheswari	Professor	Secretary		
Mr. Aproov Gaur	Company Secretary	Member		
Mrs. Smita Chitley	Support Dept. Management	Member		
Mr. AnupamTripathi	Finance Senior Representative	Member		
Dr. S.K. Dixit	Facility Senior Representative	Member		
Dr. Ashok Kumar Verma	Quality Senior Representative	Member		
Mr. Manoj	H.R. Senior Representative	Member		

Agenda of the meeting

- Reviewing the all committee minutes.
- Budget allocation for various categories.
- Planning for staff and faculty recruitment.
- Planning for resource management.


All the members are requested to make their cordial presence. Be kind to confirm your attendance/ reason for absence.

Thank You

Warm Regards



Prof. Umamaheswari P.
(Secretary)
(Management Review Committee)



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