BABA EDUCATIONAL SOCIETY INSTITUTE OF PARAMEDICAL COLLEGE OF NURSING

Document No: BES/IQAC/C/08/2021

Date: 23/08/2021

CIRCULAR

To deliver the optimum Quality Services to the Students & maintain the standards of all academic & non-academic areas across the organisation, the management has decided to form various committees with the chosen representatives to supervise the concerned activities in their respective fields.

This is to inform that the composition & frequency of the committee has to be revised & the management is pleased to recruit the under signees as the part of the IQAC committee.

Committee Name: IQAC

Meeting Schedule: Once in every 3 month (1st week of September, December, March & June

Members of newly constituted internal quality Assurance Committee (IQAC)

S.N.	Name	Designation	Role	Remarks
1.	Mr. Rajesh Vajpayee	Director	Chairmen	Member from the Management
2 .	Mrs. Lubna	Principal	Chairperson	Head of the Institution
3	Mrs. UmaMaheswari	Professor	IQAC Director	
4	Mr. Madan Mohan Gupta	Assoc. Professor	Secretary	
5	Mr. Satish Kumar Saini	Assist. Professor	Joint Secretary	Nominee members from MHN department
6	Mrs. Arti Srivasatva	Assoc. Professor	Member	Nominee members from MSN department
7	Mrs. Tulika Srivastava	Assist. Professor	Member	Nominee members from Pediatric department
8	Mrs. Farheen Shah	Assist. Professor	Member	Nominee members from OBG departmen
9	Mrs. Navita Kawadkar	Assist. Professor	Member	Nominee members from CoHN department

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10	Mr. Apoorv Gaur	HR Manager	Member	10
11	Mr. Pradeep Tyagi	Legal expert	External	P.a.
12	Dr. S.K. Dixit	Administrative officer	Member	1
13	Ms. Rani Singh	Student	Member	Nominee members from Alumni Association
14	Ms. Kumkum	B.Sc Nursing 4 th year Student	Member	Student Representative

Scopes of committee: The Committee is constituted to fulfil the following objectives:

- 1. To act as a central committee to undertake all quality concerned operations in the institute
- Development and application of quality culture/ quality benchmarks/ parameters for various academic and administrative activities of the institute.
- Facilitating the creation of a learner centric environment conductive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- 4. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
- 5. Dissemination of information on various quality parameters of higher education.
- 6. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
- 8. To enhance the quality of research by sharing of research findings with other.
- 9. Ensure enhancement and coordination among various activities of the institution.
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

CC: All Members

(Director)

Authorised Signatory

PROPERTY

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Document No: BES/IQAC/RC/04/2022

Date: 05/04/2022

R-CIRCULAR

With reference to circular issued No: BES/IQAC/C/08/2021 dated 23/08/2021 this is to inform that the composition of the committee has to be revised as per the following details:

COMMITTEE NAME: INTERNAL QUALITY ASSURANCE COMMITTEE

Meeting Schedule: September, December, March & June

S N	Earlier member	Replaced by	Designation	Role	Signature
1.	Mr. Rajesh Vajpayee		Director	Chairmen	Free
2.	Mrs. Lubna	Dr. Archana Chouhan	Principal	Chairperson	ANS
3.	Mrs. UmaMaheswari		Professor	IQAC Director	R
4.	Mr. Madan Mohan Gupta	Mr. Abhishek Dhamaniya	Assistant professor	Secretary	(Jaholan)
5	Mr. Satish Kumar Saini	Mr. Madan Mohan Gupta	Assoc. Professor	Joint Secretary	angon.
6	Mrs. Arti Srivasatva	Mrs. Pooja Mishra	Assistant Professor	Nominee members from MSN department	For
7	Mrs. Tulika Srivastava	Mrs. Anjali Chaturvedi	Associate professor	Nominee members from CHN department	Sjalis
8	Mrs. Farheen Shah		Assistant Professor	Nominee members from OBG department	toxy Mark
9	Mrs. Navita Kawadkar		Assistant Professor	Nominee members from CoHN department	Columbe
10	Mr. Apoorv Gaur		HR Manager	Member	a
11	Mr. Pradeep Tyagi	Mr. Pawan	LEST CAPETAL PRINCIPAL SOCIETY OLLEGE OF NAF SANG	External	Pausan

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13		FEGE OF MOUSING		
12	Dr. S.K. Dixit	Administrative	Member	Q
		officer		
13	Ms. Rani Singh	Alumni	Member	Con
14	Ms. Kumkum	B.Sc Nursing 4 th	Member	V. Vois
	State of the state	year Student		Kuntaun

Changes in composition of the committee

- 1. Mrs. Lubna is replaced by Dr. Archana Chouhan, principal as a chairperson.
- 2. Mr. Abhishek Dhamaniya and Mr. Madan Mohan Gupta have been appointed as a secretary and Joint secretary respectively.
- 3. Mrs. Arti Srivasatva is replaced by Mrs. Pooja Mishra as a member.
- 4. Mrs. Tulika Srivastava is replaced by Mrs. Anjali Chaturvedi as a member

5. Mr. Pradeep Tyagi relieved from the duty of IEC and Mr. Pawan has been appointed as a Legal expert

(Director)

Authorised Signature

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